

Author Checklist

Directions: Use the checklist below to complete your submission. You must include a completed version of the *Required Forms* with your final submission.

Review all nephSAP writing guidelines

- Author Overview
- Learning Objectives and Question Item Writing Guide
- nephSAP Writing Resources for Authors (as needed)
- Scientific Misconduct Policy

Does your submission comply with the appropriate limits in your invitation letter?

- Word limit
- Reference limit
- Image/Table/Figure limit

Does your submission include the following?

- Learning objectives
- Article outline & reference list
- Two learning “highlight” summary statements (i.e., “blue boxes”)
- Complete set of images/figures/tables at end of submission (after references)
- Separate high-resolution images files for each image (Review [Digital Art Guidelines](#) and contact nephSAP if you require assistance)
- Copyright release(s) for any images/figures/tables if reproduced from other works** (contact nephSAP if there are copyright fees BEFORE you pay any fees).
- Self-assessment questions
- Summary
- One-sentence description

Prepare/submit Required Forms

- Disclosure for each author
- Copyright release form for *any images/figures/tables* if reproduced from other works (contact nephSAP if there are copyright fees BEFORE you pay any fees).
- Artwork license agreement (if needed, for any original artwork)
- Cover page
 - Article title
 - All author’s names, designations, and affiliations
 - Email address for corresponding author (for editorial use only)

Submit Materials to ASN

- Upload your submission package via email to the [nephSAP submission site](#).
Consult your invitation email for the correct URL